

BUFFALO & ERIE COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
PROPOSED AGENDA
Thursday, June 16, 2011
4:00 p.m.

ECLEG JUN15'11 #10:45

CE

NOTE MEETING TO BE HELD AT: The Buffalo & Erie County Public Library
Joseph B. Rounds Conference Room
1 Lafayette Square, Buffalo, NY 14203

- A. Call of the roll
- B. Approval / Changes to the Agenda
- C. Minutes of the Meeting of May 19, June 10 and June 11, 2011 ACTION
- D. Election of Officer ACTION
- E. Report of the Chair INFORMATION
- F. Committee Reports
 - 1. Executive Committee
 - a. Res. 2011-19 – Authorization to Negotiate & Implement Labor Settlement INFORMATION
 - b. Res. 2011-20 – Authorization to Negotiate Litigation Settlement INFORMATION
 - c. Res. 2011-21 – Authorization to Negotiate Settlement INFORMATION
 - 2. Budget and Finance Committee
 - a. Res. 2011-22 – NYS Construction Grant Award & Budgeting ACTION
 - b. Res. 2011-23 – Authorize Chair to Execute 2011 Contracts with Contracting Libraries ACTION
 - c. Monthly Financial Report (to be distributed at meeting) INFORMATION
 - 3. Planning Committee
 - 4. Search Committee
- G. Report of the Director (sent via e-mail if on file) INFORMATION
- H. Public Comment
- I. Unfinished Business
 - 1. UB Regional Institute Final Report INFORMATION
- J. New Business
 - 1. Res. 2011-24 – Reappointment of Mary Jean Jakubowski ACTION
 - 2. Res. 2011-25 – Reappointment of Kenneth Stone ACTION
- K. Adjournment

14M-1

PROPOSED
MINUTES
REGULAR MEETING AND EXECUTIVE COMMITTEE MEETING OF THE
BUFFALO AND ERIE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
May 19, 2011

The regular monthly meeting of the Board of Trustees of the Buffalo and Erie County Public Library was held on Thursday, May 19, 2011, in the Kenmore Branch Library pursuant to due notice to trustees. The following members were present:

Sharon A. Thomas, Chair
Frank Gist
Phyllis A. Horton
Sharon M. Kelly
Anne M. Leary
Judith K. Summer

Absent:

Amy Alvarez-Perez
Richard L. Berger
Jack Connors
Rick Lewis
Hormoz Mansouri
Albert L. Michaels
Elaine M. Panty
John G. Schmidt, Jr.
Wayne D. Wisbaum

Chair Sharon A. Thomas called the meeting to order at 4:07 p.m. at the Kenmore Branch Library. As a quorum was not present and not expected, Ms. Thomas made a motion to adjourn the regular Board meeting. On a second by Ms. Summer, the regularly scheduled Board meeting was adjourned unanimously. The Executive Committee convened on May 19, 2011 at 4:10 p.m. to consider action items that had been scheduled for the full Board meeting. Per ARTICLE VI, Section 1 of the Bylaws of the B&ECPL, a sufficient number of Executive Committee members were in attendance to conduct business.

Agenda Item B - Approval/Changes to the Agenda. Ms. Thomas informed trustees the proposed Board agenda would be revised by removing action Item D - Election of Officer and postponing it for the June 16th Board meeting agenda. Also, an advocacy presentation by Libby Post of Communication Services as an informational item under New Business would be added.

Agenda Item C - Minutes of the Meeting of April 21, 2011. Minutes were approved unanimously by the Executive Committee, as mailed, upon motion by Ms. Leary and a second by Ms. Summer.

Agenda Item F.2 - (taken out of order) Budget and Finance Committee.

Agenda Item F.2.a - Consolidated NYS Library Aid 2011-2012 Application. Deputy Director Kenneth Stone presented Resolution 2011-17. The actual State application was sent to trustees via e-mail prior to the meeting as well as a hard copy was available for review at the meeting. Mr. Stone thanked Tracy Palicki and Kathy Smith for their hard work in getting this report done. On motion by Ms. Summer, seconded by Ms. Leary, this resolution was passed unanimously by the Executive Committee.

RESOLUTION 2011-17

WHEREAS, the Library System Basic Aid, Local Library Services Aid (LLSA), Local Services Support Aid (LSSA), Central Library Book Aid (CBA), Central Library Development Aid (CLDA), Coordinated Outreach Library Services Aid, State Correctional Facilities Aid, and Services to County Jails (Interinstitutional) Aid are annual New York State statutory aid programs aimed at assisting library systems, central libraries and local libraries in developing collections and providing services to their constituents, and has provided funding for many years, and

WHEREAS, each year an application must be transmitted to the state to receive most categories of these funds, and

WHEREAS, the State Library issued instructions indicating that the State Library has not yet finalized allocations from the adopted state budget and asked that the applications be submitted using existing statutory figures to avoid a delay in the initial disbursement of funds once a budget is approved, and

WHEREAS, the application process requires a number of assurances be provided by the Buffalo & Erie County Public Library Board of Trustees, now therefore be it

RESOLVED, that Central Book Aid received in 2010, pursuant to article 273.1 (b) (2) of Education Law, has been expended for adult non-fiction materials in non-print, and be it further

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees has reviewed and approves the budget application for the state-funded Central Library Development and Book Aid grant, and be it further

RESOLVED, that the Buffalo & Erie County Public Library has on file at System headquarters a signed Authentication of Annual Application form from

each State Correctional Facility in the System's service area in support of the application for State Correctional Facilities, and be it further

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees assures that the Library System will be operating under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the Proposed State Aid Budget Application and Budget Narrative have been reviewed and accepted, and be it further

RESOLVED, that the Library Deputy Director COO or her designee is authorized to transmit the completed State Aid Budget Application and Budget Narrative to the State Division of Library Development.

Agenda Item F.2.b - 2011 Budget Transfer. Mr. Stone presented this resolution stating it moves money to purchase such things as a labor saving floor care machine. On motion by Ms. Summer and seconded by Ms. Leary, this resolution was passed unanimously by the Executive Committee.

RESOLUTION 2011-18

WHEREAS, the 2011 Budget included funds for capital outlay needed to reconfigure service points and service provision methods needed to continue operations with fewer staff, and

WHEREAS, this funding was placed into SAP account #561250 Building Improvements, and

WHEREAS, some of the changes in service provision methods involve purchasing additional labor saving equipment which are charged to a different SAP account, #561410 Lab & Tech Equipment, and

WHEREAS, a budget transfer is necessary to accommodate this need and funds are available to accommodate the transfer, now, therefore, be it

RESOLVED, that the Buffalo & Erie County Public Library Board of Trustees approves a budget transfer amongst the following accounts:

Account Description & Number	Amount
FROM:	
Building Improvements #561250	\$15,000
TO:	
Lab & Tech Equipment #561410	\$15,000

Agenda Item F.2.c - Monthly Financial Report. The monthly financial report for the months of January, February and March 2011 was presented for information. Mr. Stone stated the Library is within budget both on revenue and expense. The full \$18,171,833 Library Tax allocation was booked to the Library Fund in January.

At the conclusion of the Executive Committee handling all action items on the agenda, on motion by Ms. Summer with a second by Ms. Leary, the following informational items from the regularly scheduled Board meeting agenda were then presented to the Board.

Agenda Item E - Report of the Chair - Ms. Thomas shared with trustees that representatives from the Eden Library attended the May 12th Executive Committee meeting whereby the Library presented them with a plaque in recognition of Eden Library's 100 Years of Service. On May 14th, together with Deputy Directors Mary Jean Jakubowski and Kenneth Stone and a few other members of Central staff, she attended the actual celebration at the Eden Library and read the actual proclamation.

Ms. Thomas announced she received notice of County Executive Chris Collins' letter to the Erie County Legislature appointing and submitting for confirmation Mr. Greg Turner to replace Dr. Hormoz Mansouri on the B&ECPL Board of Trustees. Dr. Mansouri's term expired at the end of 2010. Once official, Mr. Turner will be joining the Library's Board.

Agenda Item F - Committee Reports.

Agenda Item F.1 - Executive Committee. In the absence of Mr. Connors, Trustee Summer read the following report of the May 12th Executive Committee meeting:

Present:

Executive Committee Members: Jack Connors, John G. Schmidt, Jr., Judy Summer and Sharon Thomas. Also present: B&ECPL Trustee Phyllis Horton and Deputy Directors Mary Jean Jakubowski and Kenneth Stone.

Meeting opened at 4:02 p.m. in the Joseph B. Rounds Board Room located in the Central Library. A quorum was present.

Action Item: Presentation of Eden Library Proclamation. A motion by John Schmitt and seconded by Judy Summer. Proclamation was unanimously approved.

The Proclamation was accepted by Eden Library Director Joyce Maguda, and Eden Library Trustee Linda Meyer.

Directors Report:

Mary Jean Jakubowski reported on "Library Budget and You" presentations. The group was reminded of upcoming sessions on the following dates:

Saturday, May 14, 2011 -- 10:00 a.m. Central Meeting Room

Tuesday, May 24, 2011 -- 6:30 p.m. Angola Public Library

Staff presentations are also set for upcoming weeks.

Ms. Jakubowski also noted the Ellicott Street entrance is open and glass walls have been installed in the Grosvenor Room and future Media Center.

Review of the May 19 Board Meeting Agenda

Budget discussion ensued:

Operating Budget and Capital Project -

Jack Connors suggested continued communication with County Executive regarding potential of materials budget in Capital Funds.

Ken Stone noted that \$3.5 million was included in the Capital Budget Request for both 2012 and 2013.

Ken Stone also reported the 2011 State Aid is expected to be a \$165k reduction.

Mary Jean Jakubowski noted that Libby Post of Communication Services will present an outline of proposed advocacy plan under New Business.

Board Chair Sharon Thomas called for Executive Session for a personnel matter at 4:35 p.m. Motion by Jack Connors, seconded by Judy Summer. Executive Session ended at 4:45 p.m.

Meeting adjourned at 4:48 p.m. on a motion by Jack Connors, seconded by Judy Summer.

Next meeting scheduled for: June 9, 2011

4:00 p.m.

Joseph B. Rounds Board Room
Central Library

Agenda Item F.1.a - Recognition of Eden Library 100 Years of Service. The following resolution was approved by the Executive Committee unanimously on May 12, 2011 and was transmitted to trustees in the May Board packet:

RESOLUTION 2011-16

WHEREAS, in 1911 the Library was founded by a group of Eden women, who organized the library, raising funds to rent space for a collection of 726 volumes, and

WHEREAS, in 1912, the Eden Free Library received their Absolute Charter as a Free Library Association, and

WHEREAS, in 1922 the Association raised \$3,000 which was given to the Town to allow for joint use of space in the proposed new Eden Town Hall, and

WHEREAS, in 1947, the Eden Free Library became the first library outside the City of Buffalo to join the newly formed Erie County Public Library, and

WHEREAS, the Library moved into its new space in the Town Hall in 1955, and

WHEREAS, in 1983, it was determined a new larger space be required to house the expanding collections, and

WHEREAS, in 1985 land for the new building was donated by Judge Charles S. Desmond, and

WHEREAS, in 1986 the Library held its "Diamond Jubilee" the 75th Anniversary Celebration of the Eden Free Library, and

WHEREAS, in 1987, the Library received a Provisional Charter to become a Municipal Public Library, and

WHEREAS, later in this same year, the Library began its local fund drive for the development of a new library building, and

WHEREAS, in 1991 the new building was realized, opening its doors for service at the current East Church Street Location, and

WHEREAS, in 1992 the Eden Library received its Absolute Charter as a Municipal Public Library, now therefore be it

RESOLVED, that in recognition of its 100th year and in appreciation of the commitment to public library service, the Buffalo and Erie County Public Library Board of Trustees expresses on behalf of the Library and the community at large its profound gratitude and sincerest congratulations for a century of

service, to the Eden Library, its staff, volunteers and Board of Trustees on this day, May 12, 2011.

Agenda Item F.3 - Planning Committee. The Planning Committee met on April 26th and May 10th. In Mr. Berger's absence, Mr. Gist read the following two reports:

**Buffalo and Erie County Public Library Board of Trustees
Planning Committee Meeting
April 26, 2011
Eggertsville-Snyder Library**

Present: Rick Berger, Chair; Sharon Thomas, Jack Connors, Elaine Panty; Phyllis A. Horton; Judy Summer

Also present: Trustees: Suzanne Jacobs, President - Association of Contract Trustees/Lancaster Public Library; Susan Sabers Chapman, Alden Ewell Free Library; William Chapman, Alden Ewell Free Library; George Oliver, Aurora Town Public Library; Gary Howell, Lancaster Public Library; Richard Earne, Grand Island Memorial Library; Marianne Hoover, Orchard Park Public Library; David Dietz, Town of Tonawanda Public Library; Shiela Ginnane, Town of Tonawanda Public Library. Staff: Roseanne Butler-Smith, Director - Amherst Public Library; Lynn Konovitz, Director - Grand Island Memorial Library; and Kenneth Stone, CFO

Absent: Rick Lewis

Meeting opened at 5:10 pm

2012 Budget Process Update: Rick Berger asked Ken Stone to provide an overview of the information presented at the April 20th workshop. Based upon the "one-time" nature of the \$3 million supplement provided by Erie County, the budgeted use of \$2.6 million in undesignated fund balance and additional increases expected in benefit costs, the budget gap for 2012 is estimated to be in the \$5.6 million - \$6 million range. Attendees suggested looking at a mixture of options to supplement library budgets, including gauging county interest for additional support.

The 2011 Library Property Tax of \$18.2 million is shown in the County's Four-Year plan as not changing in 2012, 2013 or 2014 and the County Executive has committed to that amount but no more. This amount is less than the County provided to the Library in 1993. Since personnel costs (salaries, benefits) are 75% of the budget we will be unable to maintain the same level of staffing next year and beyond. Participants discussed how to show the impact on library services at

such a reduced funding level and how to best communicate that to all stakeholders. Libby Post's presentation at the next ACT meeting on May 7th was discussed and Sue Jacobs indicated she would encourage trustees attend this meeting.

New Census Data: a schedule showing the recently released 2010 Census for each community in Erie County was provided. These provide population totals for reapportionment purposes, with more detailed census information expected to follow. Some corrections are also possible.

Review of 2005 Assessment Criteria: Ken Stone distributed a 5 page summary and provided an overview of the 19 criteria used in 2005 to address the severe funding reductions from the County's 2005-2006 fiscal crisis, resulting in the closure of 15 libraries. He explained the criteria focused on four major areas: geographic, facilities, need based, and activity based and distributed an example of one criterion, Geographic Isolation - listing the distance from each library to all other libraries (one page for each of 37 library locations plus a summary page).

Since some of the criteria relied on detailed census data (poverty level and education level) by census tract we would need to determine if 2010 data will be available in a timely enough manner and look at alternatives if needed.

Participants were encouraged to share this information and provide feedback to the Committee as to changes in the criteria, new criteria that should be measured and/or criteria that should be dropped from consideration. Given the amount of time needed to collect and assess this information, this feedback is needed soon.

Representation and Process - 2012 and Beyond: This topic generated much discussion. One concern was how the timeline for any proposed governance change relates to the current budget problem. The importance for broad based consensus on any solution was discussed. Jack Connors indicated that the timeline is probably at least 2 years out. Suzanne Jacobs indicated her desire to move on in the process.

The pending UB Regional Institute report was discussed. It is anticipated to be available later in May and will be posted to the trustee website. Ellen Bach's answers to trustee questions from the workshop have also been posted to the trustee website.

A major concern raised was building ownership with a number of trustees present expressing a desire to retain building ownership. Ken Stone indicated he thought that was doable and if a library/municipality wanted to retain ownership that was fine, staff will confirm with Ellen Bach.

Outreach efforts and Libby Post's involvement were also discussed. Committee members and Libby Post visiting any interested library boards was discussed. Sharon Thomas indicated that offer had been made and is still available.

George Oliver suggested ACT designate members to actively participate in the process. Richard Earne suggested using "go to meeting" software or conference calls to broaden participation. He also suggested contracting libraries designate representatives to actively participate.

William Chapman suggested a 7 pm start time for the Planning Committee meetings so more people could attend after work. Rick Berger agreed as later times work better for him as well.

Next Meeting: The next meeting date and time was set for Tuesday, May 10th, 7:00 pm at the Central Library Board Room. Meeting adjourned 7:00 pm

Next meeting scheduled for Tuesday, May 10th at 7:00 pm at the Central Library (enter using the Oak Street Entrance) - Contact Maria Borowiak 858-7180 for details. For trustees who want to attend by conference call, send email to Ken Stone, stonek@buffalolib.org and he will send a return email with the contact information when it is arranged.

**BUFFALO AND ERIE COUNTY PUBLIC LIBRARY
PLANNING COMMITTEE MEETING**

**Minutes for
Tuesday, May 10, 2011
Central Library**

Attendees (Present):

Sue Alessi	North Collins
Rick Berger	System
Roseanne Butler-Smith	Amherst
Judy Hilburger	Clarence
Suzanne Jacobs	Lancaster
Mary Jean Jakubowski	System
Mary Muscarella	North Collins
George Oliver	Aurora
Jeanne Phillips	Town of Tonawanda
Peggy Snajczuk	Orchard Park
Ken Stone	System
Sharon Thomas	System
Paul Wietig	Amherst

Attendees (Phone):

Susan Chapman	Alden
Jack Connors	System
Richard Earne	Grand Island
June Garcia	Consultant
Susan Kent	Consultant

Meeting opened at 7:04 p.m. in the Joseph B. Rounds Board Room located in the Central Library.

Minutes for the April 4 and April 26 meetings were reviewed and approved as submitted.

Kenneth Stone shared the 2012 budget information including "Illustrative Gap Closing Measures" and provided information on how the Denver Public Library was handling similar circumstances.

Discussion ensued - Funding options were also discussed - which included:

- county charter amendments
- local law considerations
- school district and special district
- Municipal ballot (414)/school district ballot;

Discussion continued including:

- seeking input into 19 criteria used in the decision process for 2005 funding reduction
- request to change/eliminate the Isolation Criteria was made

"Homework" was assigned to the attendees. Sue Jacobs offered to "share" the input (homework opportunities with all member trustees.) Homework included:

- Determine values (ie - what are the things in our libraries / system we wish prioritize as we work through any change?)
- Attendees were encouraged to also continue to provide input to criteria.

Mary Jean Jakubowski and Ken Stone also asked attendees to think about and provide other suggestions of Gap Closure Measures to either of them or to Sue Jacobs.

Lastly, the group was asked to think about what Gap Closure Measures they would recommend [as a group].

The next meeting is scheduled for: June 2, 2011
7:00 pm
Joseph B. Rounds Board Room
Central Library

Note: The Library Regional Institute Report is due by the end of May - anticipate final draft by May 20. The report will be shared via e-mail, Intranet and Trustee Planning for the Future website.

Ms. Thomas called upon Trustee Anne Leary to give a report on the 175th Anniversary Library Gala Committee. Ms. Leary provided trustees with an update on committee activities noting they had their second meeting May 4th and the next meeting is June 7th.

She distributed a sponsorship handout to each trustee in attendance. To date, they have received a \$5,000 sponsorship from William S. Hein and are receiving in-kind services from Hadley Exhibits. If anyone was interested in serving on the Committee or knew of anyone interested, she welcomed them to attend the June 7th meeting at 8:30 a.m. at the Central Library.

Trustee Summer reported 135 autographed items have been received to date towards the goal of 175 items and remarked people have been very generous. They are looking for autographed books, CD's, DVD's, posters, programs, and photos. If anyone has leads, Ms. Summer asked they provide her with contact information and she would contact them. They are planning to have a few preview events in October and are working on the details of the online part. Ms. Leary added they will be having a silent and possible live auction at the Gala. Four to 5 people from the community are signed up to host gift gathering parties at their home. They will be registered at certain stores, where people can go and purchase an item and bring it to the gift gathering party and it will be auctioned that night. For the live auction, they plan to reproduce some pieces from the rare book collection to be auctioned; they will be working with William S. Hein who will be providing this in-kind service for the Library.

Agenda Item F.4 - Search Committee. The Search Committee met May 9th and May 18th. June Garcia of the Interim Transitional Team noted the Search Committee interviewed a number of semi-finalists for the B&ECPL Director position May 18th and they are on schedule. The dates of June 9-11th are being held for final interviews.

Agenda item G - Report of the Director. In addition to her written report transmitted to Board members prior to the meeting, Interim Transitional Team member Mary Jean Jakubowski pointed out the Central Library Ellicott Street entrance is open remarking it turned out beautiful and invited everyone to take a look at it. She also shared receiving many compliments on the glass walls which replaced the walnut walls on the outside perimeters of the Grosvenor Room as well as the area that will be the media center.

Both personally and on behalf of trustees and administration, she thanked Dorinda Darden, Director of the Town of Tonawanda Public Library, and Susan Makowski, Branch Manager of the Kenmore Branch Library, for hosting the Board meeting.

Susan Kent of the Interim Transitional Team conveyed both she and June Garcia appreciate the vast complexity of the B&ECPL more each day. They are in communication with Deputy Directors Jakubowski and Stone regarding all the issues taking place. She commended the staff for all their hard work in a difficult situation and for their insight into what needs to happen to move forward.

The following was submitted by Deputy Director Jakubowski, and transmitted to Board members prior to the meeting:

Monthly Report of Library System Activity May 19, 2011

1. PUBLIC SERVICES

Programs, Learning Opportunities, Outreach and Events

During April, a total of 33 public technology classes were conducted. Nine took place at the Central Library Training Lab and 24 sessions were held at 8 different suburban libraries for 296 total attendees. Demand for these classes remains high and attendance continues to increase. The training team led by Coordinator **Kara Stock** along with part-time librarians **Andy Aquino**, **Tom Carloni**, and **Ian Shoff** continue to receive positive public and staff feedback.

Training Lab staff members updated content for the *Internet Basics*, *Google It!*, *Introduction to Twitter*, and the *Introduction to LinkedIn* classes. The *Nook & the Public Library* training guide that is available on the Library's website <http://bit.ly/gM2veA> was also updated.

A new display featuring items from the James Fraser Gluck Collection is titled: *Robert Burns: In Good Company*. The exhibit was curated by Assistant Deputy Director for Special Collections **Peggy Skotnicki**.

Rare Book Librarian **Amy Pickard** and **Peggy Skotnicki** provided a tour of selected treasures from the Rare Book Room to members of the 175th Anniversary Gala Committee on May 4th.

On April 4th, Librarian **Charles Alaimo** joined the staff of the Grosvenor and Rare Book Rooms. As Chuck is the map librarian and maps are a special collection, Central Library maps are now part of the Grosvenor Room.

Amy Pickard presented pre-print and print history examples from the Rare Book Room to Kerry Reynolds' Park School seminar class on April 6th. The visit also included the current Travelers' Exhibit and the significance of ephemera in printing.

Chief Operating Officer **Mary Jean Jakubowski**, **Peggy Skotnicki** and **Amy Pickard** met with William S. Hein & Company's President Kevin Marmion and Vice President of Production Scott Fiddler on April 8th to discuss a proposal for investment in interactive (kiosk) rare book presentations utilizing Turning-the-Pages™ software, as well as the scanning of selected bibles from the rare book collection.

Amy Pickard worked with Burchfield Penney Art Center Curator Nancy Weekly on April 8th as she researched local woodcut artist J.J. Lankes. The Burchfield Penney will borrow several of the Library's Lankes items for an exhibit to begin in June.

Grosvenor Room Librarian Sue Cutrona gave a tour of family history resources on April 16th to students of a West Seneca Community Education Genealogy Basics course. Grosvenor Room Librarian Rhonda Konig gave the same tour to additional students from the same course on April 23rd.

Rhonda Konig attended meetings of the Western New York Genealogical Society and the Chautauqua County Genealogical Society.

Grosvenor Room librarians and Peggy Skotnicki attended training on the new Local History File database with creator John Ilardo of UB on April 28th. Minor adjustments to improve the product will be made. Work can now begin on entering the thousands of entries in the card file.

Rhonda Konig updated the text for Grosvenor Room information on the Grosvenor Room Research Services and Fees page as well as the Contact Us FAQ web page.

The Local History/Genealogy blog <http://grogenealogylocalhistory.wordpress.com/>, the Rare Book Room blog <http://grrarebookroom.wordpress.com/> and the blog for the rare book exhibit *Travelers and Cosmopolitans* <http://www.thetourististheotherfellow.blogspot.com/> continue to post informative and interesting information. The Local History/Genealogy blog and the Rare Book Room blog are now linked to the B&ECPL Twitter account.

Anne Conable from Development and Communications coordinated details and support promotion for events occurring this month including:

- "Imagining Buffalo" Lunchtime Series - Dr. Aaron Podolefsky, Buffalo State College 4/5 (36)
- R. Andrew Nixon, Chautauqua Visitors Bureau 4/12 (32)
- Randy Kramer, Give 4 Greatness 4/19 (24)
- Jon Schmitz, Chautauqua Institution 4/26 (31)
- Congresswoman Louise Slaughter 4/28 (64)
- Working for Downtown Brown Bag Lunch Series 4/6 - Howard Zemsky, Larkin District (42)
- Setup and Opening reception 4/5, Buffalo Public Schools Student Art Show (75)
- UNYTS Donate Life Series - 4/11 (5), 4/14 (8)
- UNYTS blood drive 4/14
- Author Talk - Duane LeVick, *Bridges: A Tale of Niagara* (14)

- Exotic Travels Lunchtime Series (in conjunction with current RBR exhibit) - Dr. Richard Lee 4/21 (21)
- Give 4 Greatness Lunchtime Series - 4/25 (22), 4/29 (20)

Ms. Conable also represented the Library at Senator Gillibrand Grants Workshop April 27th, Albright-Knox Art Gallery; presenter on Depression project April 7-8, National Council for Public History Conference, Pensacola, FL.

Displays: Coordinate WNY Artists Group display at Fables window space. They are currently preparing for the May 24th *PastForward Discussion Series* program.

Library Associate Debra Lawrence, Librarian Dorinda Darden, Library Clerk Marilyn Quagliana and volunteer Carol Ann Strahl each contributed a book review for the *Buffalo Rising* website.

Collection Development staff responded to 335 patron purchase suggestions in March.

On April 18th, Programming and Outreach Librarian Dan Caufield presented a 2-hour class in business and marketing resources to the Entrepreneurial Assistance Program (EAP) held at the West Seneca Chamber of Commerce. The information was well received by the 28 entrepreneurs in attendance and 10 new library card memberships were processed from the class.

On April 29th, Programming and Outreach Librarian Susan Kriegbaum-Hanks presented a 2-hour training session on career resources available through the library catalog, databases, and Online Resources page to 10 staff members of the ECC One Stop Center in Orchard Park.

On April 30th, Programming and Outreach Librarians Dan Caufield, Hadeen Stokes and Sr. Page Melisa Kania manned an information table at the Green Expo at the Walden Galleria Mall from 10 a.m. to 6 p.m. Twenty new library card memberships were processed.

Kudos to Information Services Librarian Beth Lewitzky for going above and beyond when working at the Frank E. Merriweather, Jr. Library to help a patron locate information on a little known local event.

A Central Library Manager received this comment from a grateful patron: "This is a thank you to two of your staff members who "found" a book I had been looking for at the library since last year. This book, "Listen to Me Good: The Life Story of an Alabama Midwife," was listed in your catalogue, but was never on the shelves.after a short search, this very nice woman found the book I had been looking for. I do not know their names, but I appreciate the time and effort they took to find this book for me. My late father was born in small, impoverished Greene County, Alabama where Margaret Charles Smith was a practicing midwife. Her

descriptions of Greene County reminded me of what my father told me about his home community many years ago. Two very nice library staff members not only found a book for me, their help has brought back many fond memories of my father. If you find out who they are, I hope you will thank them for me."

Three Central Library tours were given during April: People Inc. on April 8th with 15 people; People Inc., City CAPP, on April 28th with 16 people; Buffalo Psychiatric Center on April 29th with 4 people.

The Information Services and Adult Programming staff conducted 6 Book-A-Librarian sessions in April.

Children's Programming Team

Family Place returned for a 5 week session starting on April 5th. Family Place workshops have expanded to 4 locations this spring including the Central, Niagara, Anna M. Reinstein and Kenmore Branch Libraries.

The Children's Programming Team expanded the National Library Week celebration (April 11-16) to include the entire month with programs featuring a book and library theme. Children played Book Bingo highlighting book titles, authors and characters. This program was presented by **Mary Ann Budny** at Alden, Marilla and JBR (Julia Boyer Reinstein) Libraries. Librarian **Sarah Gallien** presented this program at the Lancaster, Orchard Park, Kenmore, Newstead and Audubon Libraries. Librarian **Kasey Mack** presented Book Bingo at Lackawanna and Sr. Page **Nancy Smith** presented this program at Crane. At the "Book Ends" program, children decorated library books with fun foam, markers and literary quotes. After the bookends were decorated they were used in the library. This program took place at the Crane, Dudley, East Aurora, East Clinton, Niagara, Williamsville and Newstead Libraries.

In April, the Children's Program Team lived up to its name and presented 102 programs (Outreach, story hours, class visits) with 1,164 in attendance.

Central Library tours conducted by the Children's Team:

Bethel Head Start - Attendance: 39 (Stories and Craft)

Heritage Center - Attendance: 19 (Drop-In)

Bethel Head Start - Attendance: 38 (Stories and Craft)

Trinity Lutheran Preschool - Attendance: 33 (Stories and Craft)

School #45 - Attendance: 9 (Drop-In); Attendance: 7 (Drop-In Group)

Day Care - Attendance: 11 (Drop-In - Library Associate **Becky Pieszala** read stories and provided coloring sheets)

Outreach - Children's Program Staff

YMCA at the Family Court

April 13: Attendance: 14 - Librarian Kerra Alessi
April 19: Attendance: 11 - Librarian Kasey Mack
April 26: Attendance: 10 - Librarian Kathy Goodrich

Buffalo City Branches

- Dudley Library's Branched Out series began late in April with the Young Scientists and Young Explorers programs on April 26th and April 30th respectively.
- The Dudley Branch held "Hockey Night in South Buffalo" on Thursday nights (during the hockey playoffs). The Jafarjian family made the Dudley Branch #28 on their quest to visit all 37 B&ECPL locations. They included the branch in their blog <http://operationreadingroadtrip.blogspot.com>.
- Facebook visitor Amy Sorrentino commented the following on the Dudley page, "... so grateful for this library, it brings technology to those of us who don't have a computer @ home."
- East Clinton Library's Young Scientist program resumed in April.
- Lego Club continues at East Delavan Library. Lego Club ran 3 Wednesdays in March with a total of 14 participants.
- Movie Saturday continued in the Children's Area of the East Delavan Library. A total of 17 children and adults attended. Branched Out Young Explorers ran through Monday April 4th at the East Delavan Library.
- The topic for the April 9th meeting of the Buffalo Genealogical Society of the African Diaspora (BGSAD), held at the Merriweather Library, was "Start With Yourself: Recording Your Personal History" presented by Dr. Sharon Amos.
- Tell Me A Story III was held at the Merriweather Branch on April 16th with the theme "Stories For Peace." The free storytelling concert featured storytellers from Tradition Keepers: Black Storytellers of WNY, Spin-A-Storytellers, and the Network of Biblical Storytellers. The program was held in collaboration with Peace on Earth Month (POEM) 2011, a project of Peace Education Fund (PEF).
- The 2011 KIP Business Education Seminar Series presented "Barriers to Business: A Business Community Discussion" on April 16th at the Merriweather Library. These monthly programs are sponsored by The Buffalo Black Chamber of Commerce.
- On April 21st, at the Merriweather Library, a spring break Family Film Festival attracted an audience of 55.

- At the Merriweather Library on April 28th, Patient Voices (University of Buffalo) held a discussion on ways to reduce stress in one's life presented by Donald Cartlett, Ph.D., Clinical Psychologist.
- The Open House for the Niagara Branch was held on Saturday April 9th. All staff was on hand along with Buffalo Branches Manager **Linda Rizzo**.
- Library Associate **Sean Goodrich** ran North Park Library's Wii program on 4 Fridays and 2 Saturdays in April. Children, teens and tweens used the Wii on a walk-in basis.
- North Park's Craft Crazy Monday program was held 3 Mondays in April. Sr. Page **Sarah Barry** and Page **Karen Leonard** made paper plate snakes with the children who attended on April 4th, Easter bunny baskets on April 18th and painted with bubbles on April 25th.
- North Park Sr. Page **Katherine Brown** and **Sean Goodrich** held the Seussstravaganza on Saturday, April 16th.
- North Park's Open House was held on Saturday, April 2nd and was a great success! Assistant Deputy Director for Public Services **Ann Kling** and **Sean Goodrich** welcomed patrons. Buffalo Common Council Member **Joseph Golombek, Jr.** also attended the Open House.
- On April 9th, at the Riverside Library, a Spring Egg Decorating Craft was held. Attendance totaled 40 children. On April 9th, an Open House was held at the Riverside Branch. Attendance, in addition to regular patrons using the branch was 20 individuals. **Linda Rizzo** and Riverside staff hosted the Open House. Thank you to Legislator **Maria Whyte** who dropped off cookies for the celebration.
- On April 16, 17, 21 and 23, a craft table was set up at the Riverside Library. Twenty-five children participated in making bunny bag puppets.
- On April 21st and 23rd, a Retro Board Game event was held at the Riverside Branch. A total of 8 children participated in Library Pictionary.
- On Friday, April 8th and Thursday, April 14th, Merriweather Library Outreach Librarian **Brian Hoth** visited Bethel Head Start (1485 Jefferson Ave) and read stories to 5 classes of 83 preschool children and their teachers. Five classroom collections totaling 125 books, CDs, and media kits were also dropped off.
- On Monday, April 11th, **Brian Hoth** made his monthly visit to CAO Head Start at The Old First Ward Community Center where he presented a program on space to 28 prekindergarten students and their teachers. A classroom collection of 25 items was dropped off as well.
- On Wednesday, April 27th and Thursday, April 28th, **Brian Hoth** made his monthly visit to CAO Head Start (Ferry Academy) and read stories to 14 classes of 220 students and teachers. Ten classroom collections of 25 items each were delivered as well.

- Assistant Librarian **Gwen Collier** took library programming to Niagara Daycare on April 1, 8, 15, 19 and 29. Classroom collections were delivered to Niagara Day Care and Holy Cross Head Start this month.
- **Gwen Collier** took library programming to School #3 on April 25th, incorporating music into a theme of movement. On April 14th, **Ms. Collier** represented the Niagara Branch at School #19's Harry Potter night. About 85 children and 15 adults attended.
- **Dave Kozlowski** from the Information Technology Department installed the math program "Dimension U" on all City Branch Library public access computers. This program is part of the math curriculum in the Buffalo Schools.
- On April 26th, Riverside LA **Tami Linkowski** read *Peter Rabbit*, *Little Quack* and *Three Little Rabbits* to children who were waiting for their turn to decorate eggs.
- On April 6th, a representative from Erie Community College held a workshop on the school's degree, certificate and training programs at the Merriweather Library.
- We Are Women Warriors Community and Family Empowerment Group had Robert Harris, founder and CEO of the Youth Prison Prevention Project, and Benjamin Willis, assistant principal of East High School, as the guest speakers on April 6th, at the Merriweather Library. On April 20th, Dr. William Small, Buffalo police officer and author of "Strengthening the Family", was the guest speaker.
- On April 7th, the Metro Buffalo Alliance of Black School Educators held a general meeting at the Merriweather Library.
- On April 13th, Roswell Park Cancer Institute held a focus group meeting at the Merriweather Library.
- On April 26th, Masten District Councilmember Demone Smith held a reapportionment meeting at the Merriweather Library.
- On April 30th, a fundraiser, spearheaded by retired Buffalo schoolteacher Eva Doyle, was held to bring author Jawanza Kunjufu to the Merriweather Library on June 13th. Mr. Kunjufu is the author of *Countering the Conspiracy to Destroy Black Boys* as well as more than 30 other titles that include alternative ways to educate inner-city children, particularly African-American male students as a way to bridge the academic achievement gap.
- On April 11th, Maria Whyte held a redistricting meeting at the Riverside Branch; attendance totaled 10.
- On April 28th, the Riverside Business Association met with an attendance of 10.
- Staff at the Merriweather Library received the following note from Erie County Cancer Services Program (CSP):

April 6, 2011

"On behalf of the CSP, thank you for allowing us to use your beautiful facility to share information during Colon Cancer Awareness Month. Your branch is lovely and the staff was so helpful. Although I was there for work, my family tagged along and had a wonderful time as well."

I hope that you will consider this collaboration for events to promote breast and cervical cancer in the future.

Thanks again,

Lisa Napier"

- The 5th annual El Dia de los Niño's/El Dia de los Libros was held on Saturday, April 30th. The theme was "Many Children, Many Cultures, Many Books." There were a variety of activities including a performance by the band Unit III, face painting and crafts by the contestants in the 2011 Miss Borinquen Leadership Pageant, readings by celebrity readers Mr. Brian (a.k.a. Outreach Librarian **Brian Hoth**) and Tamara Gonzalez, the 2010 Miss Borinquen Queen. Page **Ashley Gormady** assisted Mr. Brian in 2 bi-lingual readings by reading the Spanish portion. Refreshments were selected to represent the variety of immigrants who have settled on the West Side, including pizza (Italian), hummus (Iraqi), Burmese fried rice (Karen), chorizo, guava paste and crackers (Puerto Rican). Visiting dignitaries included Niagara District Councilmember David Rivera and Selina Kaye, aide for State Senator Mark Grisanti. Betty Calvo-Torres, Presiding Domestic Violence Court Judge, City Court of Buffalo, was the leader of the Miss Borinquen contestants. Through a donation by Project Flight, approximately 40 books were donated to children on El Día de los Niños/El Día de los Libros.
- The Niagara Branch meeting room was used by Journey's End Let's Go to the Library (3 times), the Homeschool Group (4 times), Upward Bound (3 times), Heart of the City Neighborhood Inc, (twice) and the Bennett Park Players (twice). The United States Citizenship and Immigration Services held an informational meeting about the naturalization process. The Mayfair Lane Homeowners Association also utilized the meeting space.
- On Saturday, April 16th, the community rooms at Niagara Branch were particularly busy - Heart of the City volunteers used the basement as a staging and warming area to assemble for a large scale tree planting they did in the surrounding area; 55 people volunteered for this event. At the same time, the interviews for the Miss Borinquen parents were being held in the small room downstairs. Later that same day Journey's End Let's Go to the Library held their final session for this spring. The following week the Bennett Park Players utilized the auditorium to practice a performance. They were very happy with the space and kindly offered the branch a free performance by Young Audiences, a generous offer the branch hopes to be able to make use of later this year.
- Effective Tuesday, April 19th, Councilmember David Rivera's staff began hosting a constituent drop-in night on Tuesdays from 4-7 p.m. at Niagara Branch.

Concord Public Library - submitted by Annette Gernatt, Library Director

Concord Public Library commenced the month with the continuation of our Preschool Story Hour. We met Thursday mornings from 10-11 a.m. with a read aloud story,

special circle time activities, a related craft, and a much anticipated snack and film. Each Story Hour revolved around a specific theme ranging from dinosaurs to snowmen. This session of Story Hour was for children ages 2-5 years. It commenced in February and ran through April.

We also commemorated National Library Week this month, with a local Women's Club making Monster Cookies and theme pins to sell to patrons. The library was bustling with this activity on Tuesday, April 12th. Fun was had by all.

We finished the month with a very well attended library course in *e-mail* and *Word* curricula; the 19 who attended left with new confidence in their computer skills.

Orchard Park Public Library - submitted by Dawn Peters, Library Director

The Orchard Park Public Library provides story hours for children ranging in ages of 6 months through school age. We have Me Time Lapsits, Toddler Time, Preschool Story Hour and a Hanging out at the Library Story Hour. The library is very fortunate to have the support of a Friends Group that sponsors the many performances and programs that the library offers in addition to the story hours. Following is a brief listing of some of the programs that the Orchard Park Public Library has and continues to offer.

April 9, 2011 - Book Bingo. Children played bingo with a board on well-known and recognizable titles.

April 14, 2011 - Our own Haley Burakowski conducted the ever popular Jewelry Making workshop.

April 21, 2011 - Family Movie Night. The library showed the movie *Harry Potter and the Deathly Hallows*. Fun was had by all. We are excited to provide movies to the community to encourage family events at the library.

April 23, 2011 - Sneaker Garden. The Sneaker Garden program has been an annual event for the last several years. Children planted flower gardens in their old shoes. This group also planted flowers in the library's planters as well.

April 26, 2011 - "The Frugal Gardener" was the topic for the 4th Tuesday Series program sponsored by the Friends of the Orchard Park Public Library. Roxanne McCoy presented a program on how to be frugal with your cut flowers.

The following are some of the many programs that are scheduled in May.

In celebration of **Children's Book Week, May 2nd - May 8th, 2011**, the Orchard Park Public Library is having a poster contest. Design a poster that displays a book you would like to share with everyone. Posters will be judged by secret ballots. Winners will be announced on Friday, May 6th, 2011 followed by a Children's Book Week Party with "Juice" and "Cookies." Winners will receive a gift card. As a result of the partnerships among the library and the schools, approximately 133 entries were received.

May 7, 2011 - Hula Hoops Program. Explore and More Children's Museum will be here to present a program on Hula Hoops. Fun is sure to be had by all!

May 18, 2011 - "BPOvations @ the Library" Series. BPO Conductor Paul Ferington will present a Choral Masterpieces lecture. The lecture will cover the joy of singing and celebration of life catapults upward in the Requiem settings of Berlioz, Faure, Brahms, and Verdi, each uniquely magnificent and moving. This program has grown in popularity; we have continued the partnership with the BPO and have scheduled additional programs for the remainder of this year.

May 19, 2011 - Family Movie Night. Disney's *Tangled* will be the featured movie.

May 21, 2011 - Silly Bandz Exchange. Children will bring their Silly Bandz to exchange and receive new ones. Before the exchange, the librarian will discuss other "fads" and one as an example (EG beanie baby).

May 28, 2011 - Doug the Bubbleman. Returning once again one of the most popular programs the library presents. Let Doug entertain and amaze you with his sleight of hand bubble magic.

Coming in June...

June 3-5, 2011 - Friends Book Sale

The Suzuki String Instrument Zoo will be here on **June 11, 2011** as well...

The Orchard Park Public Library continues to be a popular community place where at any time you can observe children of all ages enjoying their library.

Collections: Development and Use

The Library was given a free digital subscription to Buffalo News Microfilm Online after discussions with our Proquest representative regarding microfilm partially received for calendar years 2008 and 2009. The digitized version will provide another access option for those interested in acquiring copies of *Buffalo News* articles from 2010 and 2011.

The Children's Room joined Centralized Serials Check-In this month. All Children's Room magazines are now being checked in by Serials staff.

The Buffalo & Erie County Historical Society donated to the Grosvenor Room a copy of an anonymous, 42 page typescript genealogical manuscript focusing on the Weed, Chapin, Kimberly, and Hawley families dating from the 1930s.

The popularity of Freegal Music downloads continues to be strong. In April, 582 patrons downloaded a total of 3,630 titles.

In April, 378 downloadable eBooks and 149 downloadable audiobooks were added to the Library's collection.

2. FUNDING

Finances

The Ellicott Street Entry Reconstruction Project is now complete and the new entrance opened to the public on May 10th! This New York State Construction Grant project replaced the vintage 1963 entrance that was not American with Disabilities Act (ADA) accessible with a fully ADA accessible ramp and assisted door entry. Lighting levels are much better while using energy efficient fixtures. The project also included the reuse of marble panels salvaged from the 2003-5 first floor renovation, saving cost and exactly matching the quality materials present in the rest of the Library.

Fundraising

The Gala Planning Committee, chaired by B&ECPL Trustee Anne Leary, with staff liaisons **Joy Testa Cinquino** and **Anne Conable**, met on May 4th. Approximately 20 attendees were updated on catering proposals, sponsorships and timeline. We are encouraging members to provide sponsorship contacts. Ted Johnson from Hadley Exhibits ran an event brainstorming session with the Committee in an effort to focus the evening's affairs in the direction of enlightening and educating guests about the Library's many assets.

Ms. Testa Cinquino attended a webinar on *Fundraising for Libraries* presented by webjunction.

Anne Conable, liaison to the Library Foundation, has reviewed and organized Foundation files, reviewed financials and met with the Community Foundation for Greater Buffalo staff on Library Foundation funds.

3. OPERATIONS AND INFRASTRUCTURE

Technology

The East Clinton Branch and the East Aurora Library are now fully functioning RFID (Radio Frequency Identification) locations. A total of 12 B&ECPL libraries now provide the RFID self check-out capability, including all branches in the City of Buffalo. EnvisionWare Senior Implementation Consultant Desroy Rodney toured 20 contract libraries with IT Field Technician **Dave Kozlowski** and **Kelly Donovan** from April 25-29. Only 4 libraries still require site visits (Hamburg, Lake Shore, Concord and Boston). Site assessments for these locations will be coordinated in conjunction with future RFID "go live" implementations and gate installations.

The use of library-owned laptops continues to offer users an attractive alternative to the standard desktop. During the month of April, 898 laptops were checked out for in-library use at the 16 libraries that currently provide this technology.

Toni Naumovski, Information Technology Administrator, has begun planning and testing for the massive deployment of Microsoft's Internet Explorer 8 to all public and staff computers in the System. **Toni Naumovski** also planned, tested and released Adobe Digital Editions software to all public computers in the System.

This month significant progress was made on the development of e-Library when Technical Support Services Specialist **Johnny Hsu**, **Terri Dickson**, Technical Services Manager **Maureen McLaughlin** and **Kelly Donovan** worked on customizing the functionality of the new Catalog Online called SirsiDynix e-Library. e-Library will replace the Library's current Web2 Catalog.

Purchased with a second round of LSTA Grant funding, 13 new laptops were purchased to replace the oldest Cyber Train laptop set. The Team anticipates that the newest Cyber Train with updated equipment will be available for classes by mid-May.

April was most notable for the successful transition of the children's materials to their new home at the front of the building. The Graphics Department provided new jungle themed décor making the Kid's Space welcoming to families and children alike. Special Projects Coordinator **Meg Cheman** continues to coordinate moves at the Central Library.

Staff Development

Together with many other Central Library staff participants, **Toni Naumovski** and **Maureen McLaughlin**, Collection Development Librarians **Pat Covley**, **Patti Foley**,

Angela Pierpoali, Peg Errington, and Meg Cheman attended the 1-hour web meeting titled "CollectionHQ overview" on April 7th.

Johnny Hsu and Maureen McLaughlin traveled to Phoenix, AZ, April 18-21, for the 2nd annual COSUGI (Customers of SirsiDynix User's Group, Inc.) conference.

Library Associates **Diane Doster** and **Cynthia Zubler** attended WNYLA's, "Getting to Know You" meeting on April 15th.

B&ECPL attendees of the recent Disaster Recovery and Response workshop - **Meg Cheman**, Technical Services Manager **Jennifer Childs**, **Britt White**, Central Information Services Manager **Nancy Mueller**, and **Jamie Smith** met with Chief Operating Officer **Mary Jean Jakubowski** on April 11th. The group, which includes Grosvenor Room Manager **Claudia Yates** and Orchard Park Library Director **Dawn Peters**, will meet on a regular basis to update the Library's disaster plan, phone tree and other disaster preparedness measures. A team presentation is planned for the October 2011 Manager's meeting.

Jennifer Childs attended a Preservation Committee meeting at WNYLRC (Western New York Library Resources Council) on April 13th.

Claudia Yates participated in the April 6th webinar *Libraries to Go-Mobile Tech in Libraries* offered by the WNYLRC and attended the Building Digital Communities with Digital Collections class at WNYRLC on April 18th. She is also participating in a 4-week course entitled *The Basics of Managing Archives and Historical Records Collections* at WNYLRC.

On April 6th, Librarian **Kathy Smith** viewed the webinar, *Search Engine Optimization Basics for Libraries* sponsored by the Texas State Library and Archives.

Librarian **Angela Pierpaoli** attended a Law Depot webinar with **Hadeen Stokes** on April 14th.

On April 23rd, Librarian **Patti Foley** viewed the webinar, *Superbooks: How Graphic Novels can Save Your Life*, from Booklist.

On April 4th, 11th, 18th, and 25th Librarians **Dan Caufield**, **Susan Kriegbaum-Hanks** and **Peter Lisker** attended and presented at four 3-hour cross training sessions for Central Library Information Services librarians in the Training Lab at the Central Library. On April 18th, **Peter Lisker** presented an overview of health and wellness resources.

Angela Pierpaoli conducted training on April 25th. She discussed the most popular Humanities and Social Sciences databases, the Database Blog, Virtual Database Tours,

Subject Guides, Ning, and Collection Development (Intranet info. and suggestion forms).

On April 12th, **Dan Caufield** spoke at UB about Patent & Trademark searching for an LIS class covering Government databases. The information was well received by the 23 students in attendance.

On April 18th, **Dan Caufield** attended a daylong training seminar in Cleveland, Ohio covering Foundation Center resources.

Librarian **Tim Galvin** attended a Resource Sharing Committee meeting at WNYLRC on Tuesday, April 12th.

April 8: Buffalo West Even Start Board meeting
(Librarian **Kathy Goodrich**)

April 19: Summer programming meeting
(Children's Programming Team)

April 27: Collection Development Meeting
(Librarians **Kathy Goodrich** and **Kerra Alessi**)

April 28: WNYLRC Audio Editing & Podcasting Seminar
(Librarian **Kasey Mack**)

April 29: NYLA/YSS Spring Conference - Rochester
(Librarians **Kerra Alessi** and **Wanda Collins**)

Dudley Librarian **Suzanne Colligan** met with NYS Assemblyman Mark J.F. Schroeder to discuss library issues including the Library District on April 11th. **Suzanne Colligan** attended Workplace and Ergonomic training at the JBR Library on April 26th.

On April 9th, Niagara Branch Manager **Kathy Galvin** attended the Buffalo West Even Start Advisory Council meeting.

On April 29th, Niagara Branch Assistant Librarian **Gwen Collier** attended the NYLA Youth Services Section spring conference "Libraries in Bloom," held in Rochester, New York.

Linda Bohen and **Terri Dickson** are working with Evance Solutions in an effort to offer conference room reservations through an online request system.

Joy Testa Cinquino met with Kristine Sutton of the Newstead Public Library to discuss internal and external communications.

4. COMMUNICATIONS AND COMMUNITY RELATIONS

Media Coverage / Media Releases

Press releases/press statements, written by Joy Testa Cinquino were composed for:

- April 13th: Library's Stance on Library Obscura – provided upon request to *The Buffalo News*, *Tonawanda News*. The story was covered in *Gusto*, WEBR Radio and in *Tonawanda News*
- April 15th: Niagara Branch Library celebrates El día de los niños/El día de los libros
- April 19th: Travel talks at Central Library
- April 21st: Give 4 Greatness Campaign presentation at Central Library
- May 5th: Eden Library Celebrates 100 Years
- May 10th: Author Amy Stewart to appear at Clearfield Library
- May 12th: PastForward Series at Central Library

A press event is also being planned on Wednesday, June 15th to kick off Summer Reading. A media conference will be held at 10 a.m. at the Central Library.

Library 2.0: Facebook.

The Central Library Facebook page currently has 2,474 fans, an increase of 45 fans since last month. Sample postings follow:




buffalolibrary We're halfway through National Library Week... If you love your library, share one of your favorite memories with us!





Lynne Steen Brown I remember when I was a kid, we used to go to the Cazenovia branch all the time. There was a story time for kids there and one of the librarians used to dress up as a princess and read fairy tales. She called herself "Princess Librarianna." It was hysterical!





Art Klein I always had a reverence for books especially collections of books. I was about 14 years old and my Aunt Alice took me down to the old Grosvenor Library that was in the Cyclorama Building.


 Jennifer Harnick When I was little the librarian at Brighton used to save all the new children's books for me (I'd gone through all of the ones on the shelves) and then ask me what I thought of them when I returned them the following week. ...& now I review for a book blog. See what she started? LOL

 Marty Mummery Walking to the Fairfield branch with my best friend and getting pizza at Santora's afterward. Loved the raised mezzanine where books for young people was.

 Dori Smits Sajecki Reading the biggest children's book I could find at the angled table by the window at the Kensington Library.

 Bernadette Ruof I remember spending hot summer afternoons at the Lackawanna Library reading in the rooms off to the left of the front door. There was always a breeze and it was always quiet. Miss Bajorek wouldn't have it any other way. I loved the big old wooden doors which are gone now. I was so sad when I saw they had been replaced.

 Tabetha Lynn Snyder I worked at downtown and I met this amazing guy who also worked there. We are really happy and I'm sure will get married!

 Randolph Cole I've used the libraries for most of my 65 years. My mother used to take me to the East Aurora Library which was located in an old house on the site of the present library. I used to borrow all their books on magic and make up magic shows ...

Library 2.0: Twitter.

@buffalolibrary, our System Twitter page, has **1,761** followers, an increase of 46 followers since last month. Sample *tweets* follow:



Buffalo History @buffalolibrary thanks for the chance to listen to Imagining Buffalo!



RepBrianHiggins Brian Higgins A National Library Week shout out to @buffalolibrary:
www.buffalolib.org



freedommary Mary Burrowes @buffalolibrary The tweets of Mark Twain quotes r nice...Keep up the good work :)

Sara Thompson of RIT thanked Grosvenor Room staff for scanning a plate (Lady Chapel) from *Delineations, Graphical and Descriptive, of Fountains Abbey in the West Riding of the County of York* for an upcoming article in the scholarly British journal *Third Text*.

James R. Miller acknowledged B&ECPL staff assistance in his article "Old Envelopes and Postcards Reveal Incorrect Veteran Statuses in the 1930 U.S. Census," published in the current issue of *NGS Magazine* (National Genealogical Society).

Dawn Stanton and Darlene Pennachi have created more than 20 templates for libraries to use to promote Summer Reading events and activities including flyers, posters, entry forms, etc. Additionally, the Graphics Team has produced Gluck labels for Central display, updated the donation form, produced a PastForward program flyer, updated for summer hours various signage, worked with RBR to produce the tabletop travelling display - *Travelers and Cosmopolitans*, produced Branched Out posters, Battle of the Books bookmarks and the Anniversary poster for all libraries.

Forty-five patron comments were received ranging from acknowledging the hard work of library staff (throughout the System) to questions and concerns about overdue fees, e-book options and library collections.

Partnerships

Joy Testa Cinquino, Anne Conable and Peggy Skotnicki met with Buffalo businessman Tony Diina to discuss his lending of his collection of Roger Lalli watercolors for downtown Central Library.

5. SPECIAL PROJECTS

Re-Imagining

Explore Possibilities, the first progress report, for Re-Imagine was held on April 20th. This working meeting explored project goals and program and service goals, directions and options for building space and use, partnering options and funding/budgeting concepts.

Agenda Item H - Public Comment. There was no public comment.

Agenda Item I - Unfinished Business. No unfinished business.

Agenda Item J - New Business. Ms. Libby Post of Communication Services did a presentation which followed along with her handout entitled "Advocacy Plan Buffalo & Erie County Public Library." Her presentation discussed a proposed advocacy piece for this year's budget process for the 2012 budget. She explained County Executive Chris Collins has told the Library they can expect only \$18,171,000 in the 2011-12 budget creating a \$6 million shortfall. She discussed goals: external - restore/increase funding in the County Budget for the Library and internal - build a solid base of support for the Library's future advocacy efforts. Her presentation included issues confronting the B&ECPL, key components of B&ECPL's advocacy campaign, the importance of strong

leadership, goals, the message, targets, organization of people, determining tactics, media, execution and resources. She reiterated it is key to have representation from all major stakeholders with an investment in the Library's future and they need to be on board and committed to what they are trying to do; a decision needs to be made soon. Ms. Post opened the floor for questions and comments. In response to a question regarding a Gap Funding Closing Measure chart that was mentioned, Ms. Jakubowski pointed out while not included in the initial Library Budget & You presentations done by Mr. Stone, it has been added to the latest presentations and is also available on the Library's trustee website and the Library intranet.

There being no further business, on motion by Mr. Gist with a second by Ms. Leary, the meeting was adjourned at 5:12 p.m.

Respectfully submitted,

Sharon A. Thomas
Chair



Monthly Report of Library System Activity June 16, 2011

1. PUBLIC SERVICES

Programs, Learning Opportunities, Outreach and Events

The Training Lab staff taught a total of 30 technology classes during the month of May. The 21 public classes were held in the Central Training Lab as well as at the Lancaster, Kenmore, Crane, Newstead, Orchard Park, Audubon, Clarence and Eden Libraries for 222 attendees. Participants gave the classes an overall rating of 4.56 (out of 5) and comments included:

- *"Have PC computer (3 mths.) haven't used it yet. Trainers helped tremendously, now I won't be so confused."*
- *"I love that the classes are free"*

Overall, B&ECPL public computer class attendance has increased significantly this year. January 2011 attendance was up 202%, February 2011 increased 22%, March increased 25%, and April increased 80%. May 2011 public attendance was lower due to the fact that the trainers had scheduled several staff sessions.

An online introduction to searching the Consumer Reports database has been prepared by Technology Trainer **Andy Aquino**. This step-by-step 3:12 minute screencast first takes the viewer through the database login process and then explains how to search for product reviews or specific articles. This is another in a series of B&ECPL-produced programs designed to promote the Library's electronic products and services and it is available on our website <http://bit.ly/mFqStW>.

The use of our website resources is global! Through Google Analytics, a tool used to track the usage of several of the Library's online Research/database pages, we have noted that users from all across the country have visited the Subject Guides pages, from Maine to Hawaii. Even more exciting are the users from the different countries that have visited our Subject Guides this month - including the United Kingdom, Sweden, Hungary, the Philippines, the Czech Republic, Israel and others.

The Library participated in the Explore & More Children's Museum annual Touch-a-Truck event on May 15th. Shipping driver **Ron Oak**, Special Projects Coordinator **Meg Cheman** and Deputy Director **Mary Jean Jakubowski**, welcomed children of all ages to explore the inside of a library delivery truck and take away cool stickers and a free book. The books were generously donated by Project Flight.

The rare book exhibit *Travelers and Cosmopolitans: The Tourist is the Other Fellow* ended on May 31st. Former Grosvenor Room Librarian **Amy Vilz** created the exhibit as her last assignment. The physical exhibit and the exhibit blog were both a huge success.

Comments in the exhibit register include the following:

- *As someone who loves to travel, this was a fascinating display*
- *Brilliant. Loved the Fitzgerald encounter.*
- *Wonderful exhibit – the library should sell prints of the travel posters!*
- *Having known [H.] Phelps [Clawson] for a short time, this exhibit is special. Thanks!*
- *The Waugh poem is priceless! Made me laugh.*
- *Tastefully done and rich.*
- *Eye opening & original display*
- *Thank you for taking the time and effort to put together this fun & informative exhibit. The postcards are great "snapshots."*

Rare Book Librarian **Amy Pickard** and Grosvenor Room Librarian **Sue Cutrona** created the newest Rare Book Room exhibit: *Lafayette Square: Then and Now*. The story of the many configurations of the Square, the Soldiers and Sailors Monument and the surrounding buildings, both current and past, unfolds through photographs, postcards, menus and other interesting ephemera. The exhibit will be in place through the end of 2011, including during the National Preservation Trust Conference in Buffalo from October 19-22.

Grosvenor Room Librarian **Charles Alaimo** set up a display of Civil War maps for the Sesquicentennial of the start of the War Between the States. Featured this month are maps donated to the Young Men's Association by Major General William Farquar Barry. General Barry was Sherman's Chief of Artillery and was married to a Buffalonian. He is buried in Forest Lawn Cemetery.

Grosvenor Room Librarian **Carol Pijacki** completed a travelling exhibit on the Buffalo Philharmonic Orchestra, soon to be available to all libraries in the System.

A student in Harvard's Graduate School of Design used the rare book and general local history resources of the Grosvenor Room for 4 days of intensive research for his thesis on the Niagara Power Authority. He was assisted by **Charles Alaimo**.

The Kelmscott Chaucer: A Census by William S. and Sylvia Holton Peterson (Oak Knoll Press) was published recently. It chronicles the fate of two-thirds of the initial press run of *The Works of Geoffrey Chaucer*, published in 1896 by the Kelmscott Press. The B&ECPL copy is included with a photograph of its new goatskin binding by the Library's conservator, Fred Jordan. This book is considered a landmark in fine printing and was on display last fall in the rare book exhibit, *The Ideal Book: William Morris and the Kelmscott Press*.

A new exhibit at the Burchfield Penney Art Center, *The Fateful Trip to Vermont: Burchfield, Lankes & Schwanekamp*, includes items loaned from the Rare Book Room - several framed original works by William J. Schwanekamp and 2 copies of Robert Frost's *New Hampshire*. Charles E. Burchfield, J. J. Lankes, and William J. Schwanekamp were artists and friends who went on sketching trips together including one to Vermont to visit Robert Frost. The exhibit runs from June 11 - October 2.

Assistant Deputy Director for Special Collections **Peggy Skotnicki** and Grosvenor Room Manager **Claudia Yates** are visiting B&ECPL libraries with special collections. The goals are to learn more about these collections and to work with staff in each library to market their collections on the Library's website. To date, visits have been made to the Hamburg, Anna M. Reinstein, Lancaster and Merriweather Libraries. Hamburg Public Library Director **Jack Edson**, Cheektowaga Public Library Director **Chris Bazan**, Cheektowaga Librarian **Barbara Stanley**, Reinstein Family Papers part-time archivist **Cindy Seitz**, Lancaster Public Library Director **Jim Stelzle**, Lancaster Librarian **Gwen Cassidy** and Frank E. Merriweather, Jr. Manager **Sandra Williams-Bush** were very helpful in providing accurate information on the unique holdings of each library. Visits to other libraries are scheduled for June.

Carol Pijacki presided at the May 17th session of the Literally Speaking Lunchtime Book Discussion, Group. Niagara Branch Librarian **Kathy Galvin** led an excellent discussion on *Stuff: Compulsive Hoarding and the Meaning of Things* by Randy O. Frost and Gail Steketee. Many new faces were present at the highest attended meeting of the current season.

Peggy Skotnicki and **Claudia Yates** met with Martha Neri and Jim Mendola of the Olmsted Parks Conservatory on May 20th to discuss future collaborations, particularly the digitization of the 2 B&ECPL scrapbooks on Parks.

Grosvenor Room Senior Page **David Auld** received written commendation from a Saratoga Springs, NY visitor who said that her visit to the Grosvenor Room was "worth the 5-hour drive!" and that David was very helpful.

Anne Conable from Development and Communications, coordinated details and support promotion for events occurring this month:

- "Imagining Buffalo" lunchtime series - Sherra Babcock, Chautauqua Institution 5/10 (25), Jim Charlier, Garden Walk Buffalo 5/24 (24)
- Working for Downtown Brown Bag Lunch Series 5/4 - Don Alessi, Naval Park (15)
- Give 4 Greatness series - 5/3 (22)
- UNYTS blood drive 5/5
- Author Talks - Jay Tunney, *The Prizefighter and the Playwright* 5/25 (17); Matthew Algeo, *The President is a Sick Man* 5/26 (27)
- Exotic Travels lunchtime series (in conjunction with current RBR exhibit) - Michael Stock, India 5/11 (18); Louise Simon Schoene, Sister Cities 5/17 (18); Charles LaChiusa, Russia 5/20 (21)
- BPOvations@ the Library series 5/18 Central (21), OPK (23), 5/25 AUD (58)

Ms. Conable also coordinated display and reception details for Tapestry Charter School graphic novels - June.

Children's Author Chris Van Allsburg (*The Polar Express*) made a presentation at Central on Monday, June 6th to a full house of students from Bennett Park Montessori and Enterprise Charter School.

Librarian **Pat Covley**, Library Clerk **Marilyn Quagliana** and volunteer Carol Ann Strahl each contributed a book review for the *Buffalo Rising* website.

Collection Development staff responded to 332 patron purchase suggestions in May.

Buffalo Public Schools ESL teacher Debbie Bokobza had some great testing gains in her ESL class which meets at the Central Library Monday - Friday mornings. Every student went up within their level and 2 students made actual NYS literacy gains! One student moved from level 1 to level 2 and another student moved from level 1 to level 3! This is a wonderful achievement!

Information Services Librarian **Patty Pohl** and Clerk **Jacob Maracle** have been assigned to take charge of supervision of staff in the new Media Room. Jacob and Patty are in the process of getting their new team together and making their focus entirely media.

Information Services Librarians **Jamie Smith** and **Patty Pohl** conducted a tour for 30 adults from the Belle Center ESL program on May 2nd. Patty also conducted a tour for 13 senior high students and their teacher from South Park High School on May 27th.

Community Connections continued its outreach efforts by manning information tables at 2 events. *Stand Down 2011* held May 25th at the Connecticut Street Armory featured resources and agencies veterans would find useful and Disability Awareness Days, held May 26th at the Convention Center, featured resources and agencies useful to the disabled. These 2 events offered wonderful opportunities for Outreach and Programming Librarians **Hadeen Stokes**, **Susan Kriegbaum-Hanks**, **Peter Lisker** and **Dan Caufield** to promote the Library's many resources to over 900 people who attended these events. With the help of Sr Page **Melissa Kania**, 78 new library cards were processed.

Connections: A Guide to Transitional Services in Erie County has been updated and will be available from the B&ECPL website. **Susan Kriegbaum-Hanks** contacted Hispanics United and enlisted the services of a Spanish interpreter to translate the new edition of this directory; the Spanish version should be ready by mid June.

Nine Book a Librarian sessions were held in May.

The Children's Programming Team continued to plan and execute System supported programs and activities for children and teens. During the month of May, 100 programs were presented at the Central Library and System branches (including Outreach, school visits and programs) for 1,778 individuals.

Some highlights from May programming at Central include: Gaming Saturday on May 7th with Sr. Page **Laura Raichel** - children enjoyed playing the Wii games, Xbox games and old fashioned board games; a Silly Bandz exchange on May 14th with Librarian **Sarah Gallien** - children learned about "fads" and saw examples of such past fads as Furbies and Beanie Babies. The children exchanged Silly Bandz and picked new ones from the prize box. The Pizza Lovers Book Club met on May 21st with Librarian **Mary Ann Budny** - sixteen children discussed their favorite books and made a foam/cork board that they decorated with foam shapes; after, they enjoyed pizza! On Saturday, May 28th, **Sarah Gallien** and the Lego Club built some awesome castles with Legos. After the meeting, some children stayed and watched the movie *Narnia - Voyage of the Dawn Treader*.

Family Place Parent Child Workshop ended a very successful 2nd session on May 3rd. This program incorporated play literacy, art projects and children's community resource specialists that provided a great environment for children to learn socialization skills. It also gave the parents or caregivers an opportunity to network with each other and to discuss any concerns about their child. The parents/caregivers enjoyed Family Place so much they wanted it to continue over the summer. *Toy Time*, a play literacy program, is being developed and will debut in June. It is designed for children under 5 with a caregiver and will provide continuity for the popular Family Place model.

Preschool Storyhour concluded on May 21st. This series included a Saturday morning storyhour session which was unfortunately not well attended. This option will be discontinued in the next series which resumes June 29th.

May played host to Children's Book Week. This year's winners of the Children's Choice Book Awards include Author of the Year Rick Riordan (for *The Lost Hero*) and Illustrator of the Year David Weisner (for *Art & Max*). Children across the country voted in record numbers for their favorite books, author, and illustrator at bookstores, school libraries, and at www.BookWeekOnline.com, casting over 500,000 votes. Children's Programming staff provided an engaging poster encouraging children to vote for their favorites and helping them cast their votes.

May and June were also popular months for class visits and field trips. The Central Library hosted visits from Ripen With Us Daycare, Enterprise Charter School, Elma Primary School and Lackawanna Elementary with a total attendance of 160 students.

Highlights of System programs include Silly Bandz which was presented by Librarians **Sarah Gallien, Matt Kochan** and **Mary Ann Budny** at the Audubon, Newstead, Clarence, Boston, Alden, Collins, Lackawanna, Eden and Lancaster Libraries. A "Breakfast and Off to Bed" program was presented by Librarians **Kerra Alessi, Sarah Gallien** and **Mary Ann Budny** at the East Aurora, Dudley, North Park and Clearfield Libraries. At this popular program children participated in stories, taste tested cereal, played a toss the fruit game, ate cinnamon bread and made a cereal box craft.

System storyhours were themed to spotlight flowers, ladybugs, sheep, turtles, dragons, princesses, frogs, ducks and Mother's Day. Each storyhour included stories, fingerplays and crafts based on stories/theme of program. Librarians **Kasey Mack, Mary Ann Budny, Wanda Collins** and **Kerra Alessi**, along with Library Associates **Cyndy Lenzner** and **Becky Pieszala** and Sr. Page **Nancy Smith** provided preschool storyhours and/or lapsits at the Hamburg, Kenilworth, Marilla, Kenmore, Newstead, Williamsville, Lakeshore, Clearfield, Clarence, Lancaster, Riverside, North Park, Crane and East Delavan Libraries.

Librarians **Mary Ann Budny** and **Peggy Errington** also facilitated Family Place Parent Child Workshops at the Niagara, Kenmore and Reinstein Branch Libraries. The suburban sessions of Family Place in Tonawanda and Cheektowaga were particularly well and consistently attended.

Outreach programming opportunities in May: **Matt Kochan** represented the B&ECPL at the Cheektowaga Central High/Middle School for a "Reading is Fun" event. Matt gave out library card applications, summer program information and provided a puppet and door hanger craft to go. **Kasey Mack** visited the Enterprise Charter School

kindergarten for a baseball and National Anthem themed program. When the program was finished, the 2 kindergartens surprised Kasey with a card and blanket for the new baby. **Kathy Goodrich** and **Linda Rizzo** attended the School Fun Day at Southside Elementary School. Five hundred students from pre-K through third grade passed through the school library. Kathy and Linda spoke about summer reading, read *Don't Let the Pigeon Drive the Bus* (a BIG hit) and gave out summer program and Read Down Your Fines information in a paper bag puppet to go. Children's Programming staff also continues to present stories, songs and puppets to children at the YMCA at Family Court.

Buffalo City Branches

- The Crane Library's Thursday evening Cyber Thursday's program was held 3 Thursdays in May. The response to these computer classes has been extremely popular and Branch Manager **Mary Schiffhauer** has yet to see this kind of excitement for programming with the exception of Miss Nancy. Mary is hoping to continue Cyber Thursdays in the future and the public is as well.
- The Branched Out series hosted by the Buffalo Museum of Science wrapped up successful sessions of "Young Scientists" and "Young Explorers" with 6 sessions and 40 people in attendance at the Dudley Branch.
- Lego Club continued at the East Delavan Library. Lego Club ran 4 Wednesdays in May with a total of 20 participants. The creations are kept on display for at least a week after they are made and pictures of them are posted on the branch Facebook page. Having the Lego constructions on display seems to generate interest.
- East Delavan's Movie Saturday continued in the Children's Area. Four different movies were shown. A total of 12 children and adults attended. They were served popcorn and juice boxes. Movie Saturday was a hit at the start, but interest is waning. The branch's new plan is to do make and take crafts for a few weeks in June. They might go back to Movie Saturday in the fall.
- On Thursday, May 5th and Friday, May 20th, Merriweather Library Outreach Librarian **Brian Hoth** made his monthly visit to Bethel Head Start (1485 Jefferson Ave.) reading to 5 classes of 100 students and teachers. Mr. Brian read books on bats and monsters finishing with the song entitled, "If you're a monster and you know it". Five classroom collections of 125 books, CDs, and media kits were also dropped off.

- On Tuesday, May 10th, **Brian Hoth** visited CAO Head Start (Ferry Academy) to promote the Martha Speaks...character visit scheduled for Wednesday, June 8th and the book club scheduled for 6 weeks beginning in July.
- On Monday, May 9th, **Brian Hoth** made his monthly visit to CAO Head Start at The Old First Ward Community Center and presented a program on Mother's Day to 30 preschool students and their teachers. Mr. Brian read stories, did an activity, and afterwards, the children made a Mother's Day card. A classroom collection of 25 items was dropped off. Brian's next and last visit of the school year is scheduled for Monday, June 13th.
- The Niagara Branch edition of Family Place at the Buffalo & Erie County Public Library held its fifth and final workshop on May 7th. Art therapist Kris Crosson was the guest speaker and 18 participants closed the program. Parents completed a post-survey which will be submitted to the grant coordinator. Thanks to all who made this unique program possible, especially Grant Coordinator **Karen Kwandrans**, Children's Room Librarian **Mary Ann Budny** and System Programming Manager **Peggy Errington**.
- Niagara Branch Library programming visits to local schools and agencies promote the development of listening skills and early literacy to many, many children who live in the library's service area. Assistant Librarian **Gwen Collier** took library programming to Niagara Daycare Preschool on May 6, 13, 20 and 27. She also presented a program for Niagara Daycare's school age children on May 10th, with a theme of hats, both literal and figurative.
- **Gwen Collier** made her bimonthly visit to 3 classes of Gateway-Longview's Therapeutic pre-K on May 25th, with a theme of dinosaurs, incorporating a craft with a dinosaur egg that hatched.
- Branch Manager **Kathy Galvin** led a discussion of the book *Stuff: Compulsive Hoarding and the Meaning of Things* at the Central Library on May 17th. It was part of Literally Speaking, Downtown's Lunchtime Book Discussion.
- This month the Niagara Branch meeting room was used by Upward Bound, Heart of the City Neighborhood Inc, the Latino Lions, the Miss Borinquen pageant contestants, the Homeschool Group (3 times,) and the Bennett Park Players (4 times.)
- On May 3rd, County Legislator Maria Whyte sponsored an information meeting about redistricting at the Niagara Branch. At this presentation Legislator Whyte

discussed some of the proposed new districts and explained some of the possible implications of each.

- Councilmember David Rivera's staff hosts Constituent Drop In Night every Tuesday from 4-7 p.m. and Literacy Volunteers also staffs a drop in night every Tuesday at the Niagara Branch.
- Library Associate **Sean Goodrich** ran North Park Library's Wii program on 4 Fridays and 2 Saturdays in May. Children, teens and tweens use it on a walk-in basis.
- North Park's Craft Crazy Monday program was held 4 Mondays in May. Sr. Page **Sarah Barry** and Page **Karen Leonard** made fun crafts such as Mother's Day banners with the children who attended on May 2nd, magazine necklaces on May 16th and so much more!
- **Katherine Brown** held Amelia Bedelia Day on Saturday, May 21st at North Park. Everyone who attended was read *Amelia Bedelia Goes West*. All made lassos out of jump ropes, played a word matching game and were shown a saddle. They were also taught how to properly lasso a chair by volunteer Lydia Prabucki!
- On May 7th, Riverside Library Senior Page **Leah Brown** and Page **Caitlin Goodrich** helped kids make Mother's Day cards throughout the day. Attendance at this program totaled 13.
- On May 14th at the Riverside Library, **Caitlin Goodrich** helped kids make Memorial Day wreaths throughout the day using red, white and blue hand prints; attendance totaled 5.
- On May 28th, at the Riverside Library, a USA Memory Game was played. **Caitlin Goodrich** helped kids play matching games with pictures about the USA.
- Riverrock Tennis Club held a meeting at the Riverside Library; attendance was 4 individuals.
- Riverside Business Association held its monthly meeting at the Riverside Library. Eight people were in attendance.

Hamburg Public Libraries – submitted by Jack Edson, Library Director

It seems like there is never a dull moment at the Hamburg or Lake Shore Public Libraries. Both libraries offer patrons wide choices of regular programs including adult

book clubs, children's storyhours, chess club, magic show, an Easter egg hunt and numerous computer classes provided by System staff.

I saw a beautiful puppet stage for children while I was on a trip to the City of Saint Louis, Missouri and decided that our library needed one also. We put up a sign asking for volunteer woodworkers and 3 patrons, led by a young man Jeffrey Skrzypek, designed and built this stage in about a week's time. Jeff told me that he came to the library to get some movies, went to church afterward, and heard a sermon about doing something for someone during the season of Lent, and then built our puppet stage.

The entrance ramp of the Hamburg Public Library is deteriorated, and our library board has enlisted the help of an architectural firm to design an addition to the building that would increase meeting room space, modernize the building and provide the access ramp inside the proposed new construction.

I travelled to Albany with trustees and library staff and supporters to speak with members of the New York State Legislature on March 1st. I also travelled to New Orleans for the Catholic Library Association convention and attended a valuable training session, "Asking the \$100K Question," on the subject of soliciting large donations for libraries.

We are planning a special event to celebrate the 175th Anniversary of our Library System, inviting our community to a musical celebration with refreshments and prizes on Friday, June 17th.

I have been working with the Town of Hamburg Bicentennial Committee and designed the official logo that will appear on all printed materials for the town's 200th birthday celebration in 2012.

Marilla Free Library - submitted by Joyce Kaupa, Library Manager

Marilla is looking forward to sharing in the 175th B&ECPL Anniversary Celebration. On Thursday, June 23rd, the library is hosting a storytime with **Ms. Shannon Jakubowski**, hot dog roast, and cupcake celebration to kick off summer programming.

Highlights of our fun-filled summer include a concert July 13th with Glenn Colton in the Marilla Pavilion. Funded by the Town of Marilla Pavilion Committee as a library program, this popular children's musician has become a favorite tradition with our patrons. The Buffalo Zoo will be visiting us on July 14th to take kids on a "World Safari" to 7 different continents combining live animals from different geographic locations with fun-filled facts for a global understanding of the biodiversity of the animal kingdom. A special outdoor family storytelling event brought to us from

Central on July 28th will feature Native American Storyteller Perry Ground. On alternating Tuesdays, children will have the chance to make fun crafts with West Seneca's Youth Engaged in Service (Y.E.S.), a volunteer group of cheerful teens ages 12-18 committed to providing worthwhile activities for our little people, or they can participate in the Summer Fun Club with Ms. Shannon, which will feature stories, games, activities, and even more crafts. Marilla has 2 teams headed to the Battle of the Books this August! We look forward to seeing everyone there. Central is generously coming out to Marilla to sponsor Preschool Storytime on Mondays, a World Music Dance Party on Thursday, August 4th, and the young adult program "Chocolate Around the World" on Wednesday, July 20th. Our End of Summer Party on Thursday, August 18th, will feature music, refreshments, face painting, and prizes. The Omnipresent Puppet Theater, will present *Jack & the Beanstalk* as we say goodbye to all the fun activities and good stories we've heard and read over the course of the summer.

Collections: Development and Use

Assistant Deputy Directors **Carol Batt** and **Ann Kling** participated in a telephone conference call with Hong Yao from the Queens Library System, discussing several collection development issues on May 12th. Topics included OverDrive download stations, eBooks, collection development (centralized selection) and the software package Collection HQ that analyzes item circulation activity. The Queens System includes 62 libraries and the discussion with Ms. Yao provided some interesting and valuable insights into their operations.

A new and improved tracking slip customized to include the purchase order number, the number of holds, price, and holding codes was introduced to all Technical Services staff. The feature enhancements will save staff time, prevent common errors, and better track how a title progresses through the Technical Services Department. This, in turn, will help to insure accurate and timely processing of new materials. Part-time Computer Operator **Elijah Terrell** developed the Word macro that enhances the workslip generated by the *Receive Order* wizard tracking slip used with the Sirsi Dynix Acquisitions Module.

The Technology Support staff has been working diligently behind the scenes on bibliographic database cleanup activities. In May, more than 440,000 item types were converted from TRADEPAPER to either NONFICTION or FICTION and approximately 10,000 J-TRADEPAP items were changed to J-NONFIC or J-FICTION. The Catalog Department staff is analyzing the remaining 2,500 adult and juvenile trade paperback items to determine the correct item type assignment. Close to 9,000 old "on-order" records were discarded; most of these were also purged from the database. In addition, approximately 1,000 user records with incorrectly formatted ZIP codes have been identified and are in the process of being corrected. Weekly DISCARD reports were

analyzed for exceptions and duplication. These projects are designed to enhance Catalog (Web2) searching for the public and staff as well as reduce dead-end database records and other inconsistencies.

Grosvenor Room Librarian **Rhonda Konig** gave a presentation on *HeritageQuest Online* at the Managers' meeting on May 11th. Rhonda also updated the following subject guides: Church Records, Native American Genealogy and Polish Genealogy and created a "Researching Your Military Ancestor" display for the genealogy bulletin board in the Grosvenor Room and its blog.

Freegal Music downloads continue to be popular. In May, 550 patrons downloaded a total of 3,858 titles.

In May, 427 downloadable eBooks and 91 downloadable audiobooks were added to the Library's collection.

2. FUNDING

Fundraising

The next Gala Committee meeting is Tuesday, June 7th at 8:30 a.m. in the West Room at the Central Library. To date, sponsorships have been received from William S. Hein & Co. \$5000, Webster Szanyi, LLP \$3500, Manning & Napier Advisors \$2500; B&ECPL Trustee Amy Alvarez and Pat Martin have also purchased sponsorships. Trustees who attended the May System Board meeting were given a Gala fact sheet and form to complete with levels of support. We are hoping to get 100% response from the System Board for this fundraising event. See B&ECPL Board Trustee Anne Leary or Joy Testa Cinquino with questions, comments or additional contacts.

Anne Leary, Mary Jean Jakubowski and Joy Testa Cinquino met with Kevin Marmion from Hein & Co. to discuss a Gala sponsorship and other potential fundraising ideas.

B&ECPL Board Trustee Judy Summer's online auction requests continue to come in with more than 140 items received ranging from autographed books, posters, DVDs, program books and more. The auction will run from October 17th - November 5th.

Wegmans has donated \$500 to the 175th Birthday Celebrations which will take place in the 27 libraries during mid-late June.

Entercom Radio and WGRZ TV 2 will be airing spots for summer reading.

Library Foundation: **Anne Conable**, liaison to the Library Foundation, reviewed and organized files, reviewed financials, and support materials for Gala planning.

A \$100 donation was received from a patron as a thank you for the service received from the Borrower Services Department.

3. OPERATIONS AND INFRASTRUCTURE

The replacement of the walnut panels with glass, near the entrance to the Grosvenor Room, provides increased visibility and light. Many positive comments have been received from the public and staff.

Claudia Yates and other members of the Library's Disaster Committee examined the contents of the Western New York Library Resources Council (WNYLRC) disaster trailer in the former mobiles garage. She also attended a May 16th workshop, *Disaster Response and Recovery*, at Villa Maria College. Claudia is charged with developing a disaster plan for Central Library Special Collections.

Technology

RFID (Radio Frequency Identification) tagging and encoding continues at several libraries (including Williamsville, Elma, West Seneca, Orchard Park and Kenmore). The installations at Audubon and Williamsville have been delayed because of an interruption in gate production. The "go live" dates have been rescheduled to take place at the end of June. RFID site surveys performed by EnvisionWare, Inc. Senior Implementation Consultant Desroy Rodney are being analyzed by **Kelly Donovan**. To date, we have reports from the Central, Elma and Orchard Park Libraries.

After extensive testing, Library Information Technology Administrator **Toni Naumovski** has released software packages for an automated installation of Microsoft's Internet Explorer 8 to all public and staff computers over a period of several days in May. Prior to the installation, all public access computer profiles had to be accordingly modified to accommodate the new browser's settings. The new browser provides improved internet browsing security and better browsing experience for public and staff.

Toni Naumovski released a software package to all public computers system-wide for an automated upgrade of Adobe Flash Player to version 10.3. The latest Flash Player application enables library computer users to view and browse websites that provide enriched web content experience in addition to added improvements in software security. In addition, he has tested and prepared the remote installation services for deployment of Adobe Reader 9.4 to all staff computers. Designed to have a minimal downtime impact for the staff, the installation is scheduled for the beginning of June and it should take few days for a successful completion.

Webpage Master **Terri Dickson** has been diligently working on 2 projects: "Summer Reading" and "Room Reserve." For "Summer Reading," Terri has been adding the related web content and assisting staff members regarding web configuration settings for this program. Related to the "Room Reserve" software service testing, which is provided by Evanced Solutions meeting room booking service, Terri has worked to understand the current library staff workflow associated with the laborious room booking tasks.

Librarian **Jamie Smith** wrote a description of Gale Virtual Reference Library for May's Resource of the Month.

Two new subject guides were added this month: Math created by Librarian **Kristi Klier** (posted May 18th) and Biography (posted May 27th) created by Librarian **Hadeen Stokes**.

Computer classes continue to be held at the East Delavan Library on Wednesdays and Saturdays. The classes are taught by the Adult Education Division of the Buffalo Public Schools. This month they served a total of 23 participants.

Staff Development

Nine staff technology training classes were conducted for 46 attendees during the month of May. The sessions which covered *Microsoft Word II*, *Microsoft Excel I* and *Microsoft Excel II* were conducted at the Central Library Training Lab and in community libraries. Additional classes are scheduled for June and a new series covering "Download" training are also set to begin. Training Lab Coordinator **Kara Stock** has also updated the *Introduction of Facebook* and *Introduction to Flickr* staff classes that will be taught at the end of June.

The Acquisitions page on the staff Intranet was updated by Technical Services Manager **Jennifer Childs** and Technical Services & Technology Support Manager **Maureen McLaughlin**. With the help of webmaster **Terri Dickson**, the page was completely updated and introduced at the Managers' meeting on May 11th. All instructions reflect current processes and procedures for ordering private fund items and uncataloged mass market paperbacks. The instructions for creating online carts were also updated and streamlined.

Emergency evacuation procedures were shared with all Technical Services staff to insure that everyone was familiar with the building exit strategies and meeting place in the event of a fire alarm or other emergency evacuation.

Technology Support Librarian **Kelly Donovan** is now a member of the Western New York Library Resources Council (WNYLRC) Continuing Education Committee.

Kara Stock and **Susan Kriegbaum-Hanks** from Community Connections have joined the B&ECPL Subject Guides Committee. Their participation will facilitate collaborative efforts to improve access to the B&ECPL's databases.

Maureen McLaughlin was elected to serve as Co-chair of the WNYLRC Regional Advisory Committee (RAC). On May 13th, she attended a RAC committee meeting at the James Prendergast Library in Jamestown.

Carol Batt, along with **Toni Naumovski** and several key technology support staff members, participated in a conference call with SirsiDynix Library Relations Manager Vera Maeser May 4th to discuss open Client Care cases and preliminary evaluation of end-of-life server issues.

Several Technical Services, Information Technology and Technology Services staff attended the Directors'/Managers' meeting May 11th.

Meg Cheman, **Nancy Mueller**, **Claudia Yates**, **Jennifer Childs** and Processing Supervisor **Britt White** of the Disaster Plan Committee met on May 13th to discuss the next steps in revamping the library's disaster plan and a presentation for a future Managers' meeting.

Carol Batt, **Toni Naumovski**, **Maureen McLaughlin** and **Kelly Donovan** attended the full program *The Library Budget and You* presented by Deputy Director - CFO Kenneth Stone on May 16th.

Seven Technical Services Department staff members attended *The Library Budget and You* presentation on May 25th. More plan to attend the next presentation scheduled for June 1st.

Carol Batt and **Kelly Donovan**, along with other B&ECPL managers and administrators, attended the *Library Journal* sponsored webinar "Doing More with Less: Achieving ROI from Self-Service" on May 17th. Representatives from 3 public library systems spoke about their positive experiences with RFID/Self-Checkout implementations and shared best practices.

Jennifer Childs, **Britt White**, **Meg Cheman**, **Nancy Mueller**, **Claudia Yates** and **Jamie Smith** attended the Disaster Response and Recovery workshop at Villa Maria College on Monday, May 16th.

Library Associate **Cynthia Zubler** and Library Clerks **Amy Pieczynski** and **Laurie Lewis** attended the *Excel I* computer staff training class on May 18th.

Carol Batt, **Toni Naumovski**, **Ann Kling**, **Pat Covley** and **Angela Pierpaoli** participated in a conference call to discuss the migration from Webfeat (the Library's current federated database search product) to 360 Search which will hopefully provide better and more relevant search capabilities.

On May 2nd, **Rhonda Konig** and **Carol Pijacki** introduced Central Library Services staff to the genealogy/local history and music materials in the Grosvenor Room.

Carol Pijacki took part in a May 3rd webcast, "Life of a Book: From Idea to Distribution—Collect, Discover, Assess," sponsored by *Library Journal*.

Claudia Yates continues to attend the series *Basics of Managing Archives and Historical Records Collections* at WNYLRC. Sessions 3 and 4 (of 5 total) were: "Putting Your House in Order: Appropriate Storage and Handling of Records in Your Collection" and "How Things Shape Up: Principles of Arrangement and Description to Guide the Organization of Your Collection".

A Staff Forum was held at the Hamburg Library on June 1st, attended by **Jack Edson** and members of his staff as well as **Mary Jean Jakubowski**, **Joy Testa Cinquino** and **Kenneth Stone**.

Staff memos were sent about - Budget Briefing meetings, Final Candidate Staff Forum and the Meet and Greet Reception as well as an update on governance, the budget, and the director's position opening.

Linda Bohen, Development & Communications Department, and **Terri Dickson** have been meeting regularly with the team from Evanced Solutions in an effort to effectively use the room reservation module both internally and externally.

Joy Testa Cinquino and **Debra Lawrence**, Development & Communications, and **Tracy Palicki**, Business Office, participated in a webinar with Blackbaud/Raisers Edge in an effort to prepare for online donations and e-mail marketing. Two additional sessions will be held.

Management and Labor Initial Meeting - An initial "Meet and Greet" session was held Thursday, May 12th between members of B&ECPL administration and the recently-formed Clerical and Maintenance Employees Union of the B&ECPL - Contracting Libraries. The meeting introduced each side's negotiation team members and produced a schedule of future negotiation meeting dates.

Workplace Violence Survey - A group of 22 B&ECPL employees participated in an Erie County workplace violence survey on Friday, May 20th. The survey obtained employee input on perceptions of safety in their work environment.

At the May 11th Managers' and Directors' meeting, the Collection Development Team presented an update of collection development procedures. Each person gave an overview of how they collect their print or media genre for the System.

Librarian **Kathy Smith** attended a webinar on *Camtasia Relay* on May 18th.

Angela Pierpaoli and **Kathy Smith** presented a Baker & Taylor cart training class for Community Connections staff on May 18th.

Angela Pierpaoli and **Pat Covley** attended an *A to Z Database* webinar on May 20th.

On May 24th, **Angela Pierpaoli** and **Pat Covley** met with Chris Herpers of Gale.

Kathy Goodrich attended the SLMS (School Library Media Specialist) Conference on May 6-7 featuring the following workshops: *The Roll that Modern Board Games Play*; Technology and Web 2.0 - a Smorgasbord of Engagement Ideas; *Pride and Prejudice and eBooks*; and *Beyond Booktalks: Programs and Activities to Excite Your Readers*.

Kathy Galvin contributed the May 2011 booklist for Page Turners. Entitled "Don't Dodge These Brooklyn Books," it features novels and plays set in Brooklyn. Assistance was provided by **Gwen Collier** and Librarian **Laura Ryan**.

Rhonda Konig is now a member of the Board of the Western New York Genealogical Society. She also attended a meeting of the Chautauqua County Genealogical Society.

4. COMMUNICATIONS AND COMMUNITY RELATIONS

Media Coverage / Media Releases

Press releases were sent for:

Chris Van Allsburg, *Polar Express* author visit to Central 6/6/11

New Public Computer Center at Julia Boyer Reinstein 6/6/11

NYS Construction Grants Fund Library Projects 5/17/11

PastForward - Housing theme 5/13/11

Author Amy Stewart speaking at Clearfield 5/10/11

A total of 35 public comments were received and responded to. A majority dealt with concern about moving the children's space at Central.

The following were designed /printed by **Dawn Stanton** and **Darlene Pennachi** from Graphics :

- 175th Anniversary Library poster - printed and distributed including to Wegmans stores
- 175th Anniversary graphic - large 4 ft cupcake graphic for outside of building, marble wall, William Street corner of building, 6 for trucks, 36 smaller cupcake graphic stickers for each library - created, assembled, adhered
- Read Down Your Fines - made changes, printed, collated, easel-backed, distributed for each library
- Summer Reading printed materials - formatting and printing (including NIA, NCO, LNC, JBR, REI, WSE, ELM, CLA, GRI)
- Summer Reading promotion for teens - posters, "Ticket to Read", Volunteering poster - created, printed, mounted, distributed
- Summer Reading Kick-Off poster - created, printed, distributed
- Summer Reading posters (Adult, Teen, Children) - mounted, distributed
- Tote bag - prepared anniversary logo artwork
- Signs for libraries - LCW, CLA, ANG, EDL, MAR, EDN, KNM, AUD
- My Account brochure - made changes, printed
- Community Connections - formatting to brochure
- Items for partner organizations - including scans for WNY Heritage magazine, posters for Rand Force
- Battle of the Books - volunteer form

The City of Buffalo taped their PSA for promotion of the Mayor's Summer Reading initiative at the Frank E. Merriweather, Jr. Library.

Library 2.0: Facebook.

The Central Library Facebook page has **2,511** fans, an increase of 37 since April. The average number of monthly active users to the Facebook page is **1,444** with the overall number of "likes" totaling **2,511**. In addition to the usual event announcements, May Facebook posts included:



Kat Zambon Hey, how can I donate to the library online?



Buffalo & Erie County Public Library - Central Library Kat - The Library is currently developing a site that will allow for online donations. In the meantime, we have a link on our website <http://bit.ly/lmCITW> that provides a form that can be used to make contributions. Thanks for asking!



Buffalo & Erie County Public Library - Central Library added 4 new photos to the album Kids' Space.



Kids' Space The Central Library's Children's Department has a new home! Please visit us in ...[See More](#)
[10 people](#) like this.



Bethany Murray I think the whole library should look like this.



Clara Noce Love the windows Great job!!!!



Rebecca Naomi Awesome! Can't wait to bring my daughter in to explore the magic of books!



Shirley Whelan It is so cute! Congratulations to all who worked so hard to transform the space into a magical, special place!

Library 2.0: Twitter.

@buffalolibrary, our System Twitter page, has reached a milestone **1,800** followers! In addition to many RTs (re-tweets) tweets mentioning the Buffalo Library included:



karakane karakane @overdrivelibs is changing my life for the better. Thx @buffalolibrary!



DanielleHaynes1 Danielle Haynes @buffalolibrary Possible to suggest/request new e-book titles?



DanielleHaynes1 Danielle Haynes Wow! @buffalolibrary bought some of the e-books I suggested. I'm impressed, thanks guys!



jsench Jonathan S. The @buffalolibrary was my access to books as a kid. Small town public libraries stoked my imagination as a kid... [1/2] #loveyourlibraryday

Partnerships

A stronger relationship has been forged with the West Seneca Chamber of Commerce. Maureen Pace, Director of the Entrepreneurial Assistance program (EAP), has asked for speakers from B&ECPL to conduct a workshop in the many ways the Library System

can help the entrepreneur start and run a business. Speakers will be sent on a quarterly basis for each of the Chamber's sessions.

5. SPECIAL PROJECTS

Re-Imagining

The next Re-Imagine meetings will be scheduled beginning in September.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mary Jean Jakubowski".

Mary Jean Jakubowski
Deputy Director - COO